

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
APRIL 14, 2014
TOWN HALL
6:45 PM**

Board Members Present: Julie M. Hannum, Chairman
Rene C. Wood, Clerk
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator

Chairman Hannum called the meeting to order at 6:45 PM.

Discussion ensued regarding the Treasurer/Collector's office and the Collins report. Progress has been made on some of the issues outlined in the report, including collection of some of the back taxes. Selectman Wood stated that she would like to have all of the Town owned properties plotted on a map.

Administrator LaBombard stated that she received a call from Chris Tomich, Chairman of the Bylaw Review Committee, requesting a meeting with the Committee and the Board of Selectmen. This meeting would be to ensure that everyone was clear on the charge for the Committee and to ensure that the Committee is headed in the right direction. Administrator LaBombard will work out a meeting date with the Board and the Committee.

Discussion ensued regarding the warrant article to approve funds for economic development. The Finance Committee did not approve this article. It was the consensus of the Board to remove this article from the draft warrant.

Discussion ensued regarding the two zoning bylaw warrant articles, one regarding a moratorium on formula businesses and the second regarding a district for medical marijuana dispensaries. Due to the lateness of the public hearings being scheduled for Friday, May 2nd, the Board was concerned about the lack of time for Planning Board deliberations and follow up communication. The Board noted that it had already extended the deadline for warrant articles. Discussion continued regarding the process for adopting a new zoning bylaw and the comments received from Town Counsel regarding the proposals. A copy of the legal comments will be given to the Planning Board. Selectman Wood moved to removed these two proposed zoning bylaws from the draft warrant and to include them on the next Town Meeting Warrant, including a Special Town Meeting Warrant if one is scheduled, seconded by Selectman Smith. The motion carried unanimously.

Discussion ensued regarding the Senior Citizen Tax Work Off Program. If the program is approved by the voters at the Annual Town Meeting, the Board would have to develop a policy on the program's use.

It was the consensus of the Board to remove the Solar PILOT warrant article until further information is collected. This article will be placed on the next town meeting warrant.

Selectman Wood drafted a letter to the Governor regarding the approval and release of Chapter 90 funds. Selectman Smith moved to approve and sign the letter, seconded by Chairman Hannum. The motion carried unanimously.

Selectman Wood gave an update on the transportation survey for BRTA. She asked Board members to review and discuss the final submission at the next meeting.

Ellen Rowntree has applied for a one day alcoholic beverages license for a function at Dewey Hall. All the proper paperwork, including a certificate of insurance has been received. Selectman Wood moved to approve a one day alcoholic beverages license for EllenRowntree for a function at Dewey Hall, seconded by Selectman Smith. The motion carried unanimously.

Selectman Wood moved to enter into Executive Session for the purpose of contract negotiations with Town Administrator and collective bargaining strategies for the Highway contract and to not return to Open Session, seconded by Selectman Smith. The roll call vote was as follows:
Chairman Hannum – aye
Selectman Wood – aye
Selectman Smith – aye

Selectman Wood moved to adjourn the meeting, seconded by Selectman Smith. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 8:35 PM

Respectfully submitted:

Rhonda LaBombard
Town Administrator

Documents were reviewed at this meeting:
Collins Report
ATM Draft Warrant
Draft Letter to Governor Patrick
BRTA Transportation Survey
Application for One Day Alcoholic License