

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
MAY 27, 2014
TOWN HALL
7:00 PM**

Board Members Present: David A. Smith, Jr., Chairman
Nadine A. Hawver, Clerk
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator

Chairman Smith called the meeting to order at 7:00 PM

APPROVAL OF MINUTES:

This item was tabled until the next meeting.

BOARD MEETING SCHEUDLE:

Discussion ensued regarding the Board meeting schedule. It was the consensus of the Board that they will hold their regular meetings on June 2nd and June 16th and a working meeting on June 23rd. This schedule will be on a trial basis.

COLLINS REPORT - IMPLEMENTATION OF TWO CHANGES:

Discussion ensued regarding two recommendations from the Collins Report. It was the consensus of the Board to move the Town Accountant's office upstairs to the Selectmen's office. It was also the consensus to move towards a bi weekly payroll and vendor warrant by January 1, 2015.

COMMISSION ON DISABILITIES TRANSPORTATION INFORMATION:

David and Nan Wells have worked on a transportation information sheet informing residents on transportation options. The Commission on Disabilities has requested that this sheet be placed on the Town website and available in the Town Hall, Senior Center and Library. Nan Wells was present to discuss the information. Selectman Wood moved to place the information on the Town website and have it available at the buildings as requested, seconded by Selectman Hawver. The motion carried unanimously.

APPOINTMENT TO THE PLANNING BOARD:

Marie Massini- Reynolds has applied for the vacancy on the Planning Board. Her name was announced at the May 13th meeting. Selectman Wood moved to appoint Marie Massini-Reynolds to the Planning Board to a term to expire with the Annual Election in May of 2015, seconded by Selectman Hawver. The motion carried unanimously.

SENIOR WORK OFF PROGRAM:

Administrator LaBombard discussed that residents at the Annual Town Meeting approved the concept of investigating a senior tax work off program. She asked the Board if they would like her to develop the parameters on a program and bring it to the Board for discussion. Selectman Wood stated that she had other programs brought to her attention and that possibly Selectman Hawver would be interested in working on this project. Selectmen Hawver agreed to look into options for a tax work off program and bring it back to the Board for discussion.

SELECTMEN'S ITEMS:

Selectman Wood stated that she was impressed with both parades held on Memorial Day.

Selectman Wood requested that the agendas be posted on line and available sooner.

Selectman Hawver also complimented the parades held on Memorial Day.

Selectman Hawver announced that a Rest of River informational meeting will be held in Lenox on June 18, 2014 at 7 pm. She plans to attend.

Chairman Smith stated that he feels that the Board of Selectmen should serve on the Board of Health (BOH) as had been done for many years and submitted his letter of interest in appointment to the BOH. Selectmen Wood currently serves on the BOH and it has worked well.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard stated that a retired firefighter has requested to be reappointed to the Fire Department and Chief Boardman has recommended the appointment of Randy Robarge. Selectman Wood moved to appoint Randy Robarge to an indefinite term on the Fire Department, seconded by Selectman Hawver. The motion carried unanimously.

PUBLIC COMMENT:

Nina Anderson read an email that she sent to the Board members regarding the Smart Meter Moratorium petition that passed at the Annual Town Meeting. Chairman Smith stated that the Board will take the email under advisement and get back to Ms. Anderson regarding the language.

Susan Butler asked the Board if there was an update regarding the Harvey property and to be notified if there was a meeting regarding this issue.

Ken Kushi discussed his concerns with the appointment of the Wiring Inspector. He indicated that the regulations and certification have changed and urged the Board to look into these changes before appointments are made.

EXECUTIVE SESSION – COLLECTIVE BARGAINING – HIGHWAY DEPARTMENT CONTRACT:

Selectman moved to enter into Executive Session for the purpose of Collective Bargaining for the Highway Department Contract and to not return to Open Session, seconded by Selectman Hawver. The motion carried as follows:

Chairman Smith – aye

Selectman Hawver – aye

Selectman Wood – aye

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hawver. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:55 PM.

Respectfully submitted:

Rhonda LaBombard
Town Administrator

Documents reviewed at this meeting:
Collins Report
Transportation Information Sheet
Letter of Interest from Marie Massini-Reynolds
Request for Reappointment of Firefighter