

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
MAY 30, 2014
TOWN HALL
2:00 PM**

Board Members Present: David A. Smith, Jr., Chairman
Nadine A. Hawver, Clerk
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to the Town Administrator

Chairman Smith called the meeting to order at 2:00 PM.

Selectman Wood moved to enter into Executive Session for the purpose of litigation strategies regarding zoning enforcement issues and to return to Open Session, seconded by Selectman Hawver.

The roll call vote was as follows:

Chairman Smith – aye

Selectman Hawver – aye

Selectman Wood – aye

Open Session resumed at 2:50 pm.

A request has been received from the Big Elm Brewery to provide samples of their product at the Farmer's Market. Discussion ensued. Selectman Wood moved to allow the Big Elm Brewery to provide samples only, no sales, of their product at the Sheffield Farmer's Market with a license fee of \$5.00. The fee would be charged each time the Brewery requested a license. The motion was seconded by Selectman Hawver. The motion carried unanimously.

A farm winery has shown an interest in providing samples and selling their product at the Farmer's Market. It was the consensus of the Board to discuss this if an application or request is submitted.

Discussion ensued regarding the Bylaw Review Committee attendance. It was the consensus of the Board to send letters to the Planning Board and Conservation Commission stating that their role is important and ask that they take appropriate action to ensure that their board/committee representatives attend these meetings.

Discussion ensued regarding the solar project on East Stahl Road. The Board will review the sample agreements that have been received and make a final decision at their June 16th meeting.

Administrator LaBombard stated that she has scheduled a staff meeting for Friday at 9:30 and invited the Board to attend.

Selectman Wood requested that the Board hold a retreat to discuss affordability and rising taxes. It was the consensus of the Board to request that Administrator LaBombard find a location to hold a retreat on June 20th.

Discussion ensued regarding the Smart Meter Moratorium that passed at the Annual Town Meeting. The wording that was submitted was not a moratorium and the vote at the Annual Town Meeting was advisory.

Discussion ensued regarding hiring summer mowing help for the Highway Department. It was the consensus of the Board to advertise a temporary part-time mowing position with a salary of \$13.50-\$15.00 based on experience.

Selectman Wood discussed a grant for \$500 for supplies or work at the Transfer Station. It was the consensus of the Board to support the grant application. Discussion ensued regarding a grant that will be available in July for technical support for the Transfer Station. Details will be brought to the Board as they are received.

Discussion ensued regarding property for a proposed new highway garage. Administrator LaBombard will discuss property prices with the owners of two parcels that seem like good locations for a garage.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hawver. The motion carried unanimously.

Chairman Smith adjourned the meeting at 4:45 pm

Respectfully submitted:

Rhonda LaBombard
Town Administrator

Documents reviewed at this meeting:
Big Elm Brewery Application
Sample Solar Tax Agreements