

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
OCTOBER 6, 2014
TOWN HALL
7:00 PM**

Board Members Present: David A. Smith, Jr., Chairman
Nadine A. Hawver, Clerk
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to the Town Administrator

Members of the public

Selectman Smith called the meeting to order at 7:00 PM.

APPROVAL OF MINUTES:

Selectman Wood moved to approve the meeting minutes from the August 25, 2014, September 2, 2014 and September 12, 2014 meetings as amended, seconded by Selectman Hawver. The motion carried unanimously.

AWARD SNOW PLOW BIDS:

The following bids were received for Snow Plowing Services 2014:

Arthur Mathieu:	\$60.00 per truck & plow
	\$70.00 per truck, plow and sander

Selectman Hawver moved to award bids for snow plowing to Arthur Mathieu at the price of \$60 per hour for truck and driver and \$70 per hour for truck, sander and driver, seconded by Selectman Wood. The motion carried unanimously.

HOLIDAY HOURS FOR RETAIL BUSINESS OPENINGS:

Administrator LaBombard explained that a memo has been received from the Executive Office of Labor and Workforce Development regarding permits for businesses to open on Columbus Day and Veteran's Day. Administrator LaBombard stated that the Chief Munson is the one who would issue this permit. Selectman Wood moved to authorize Chief Munson to issue the appropriate permit for businesses to be open on Columbus Day and Veteran's Day, seconded by Selectman Hawver. The motion carried unanimously.

SENIOR CENTER DIRECTOR POSITION:

Administrator LaBombard explained that the full-time Senior Center Director position has been offered to John Arthur Miller. She asked the Board to hold off until John Arthur Miller has had a chance to look over the salary and benefit package.

BRTA PILOT ROUTE:

Administrator LaBombard explained that the Berkshire Regional Transit Authority (BRTA) has offered to do a six month pilot bus route to Ashley Falls and Sheffield. She stated that there would be two public information sessions on October 20, 2014. The first information session will be held at the

Senior Center at 2:00 PM and the second information session will be held at the Town Hall at 6:00 PM and will be recorded by CTSB. Selectman Wood stated that a DLTA grant helped get this going and it is important for residents to attend the public information session to help the BRTA schedule times that work best for our residents.

CURB CUT – WEST ROAD, HOME ROAD:

Chairman Smith stated that an application was submitted for a curb cut permit on West Road. He stated that the application has been signed by the Highway Superintendent and the Police Chief. Selectman Wood moved to approve the curb cut permit as presented with the condition to cut back the brush, seconded by Selectman Hawver. The motion carried unanimously.

Chairman Smith stated that an application was submitted for a curb cut permit on Home Road. He stated that the application has been signed by the Police Chief and the Highway Superintendent. Selectman Wood moved to approve the curb cut permit for Home Road as presented, seconded by Selectman Hawver. The motion carried unanimously.

ONE DAY ALCOHOL LICENSE – BIG ELM BREWERY:

Chairman Smith stated that the Big Elm Brewery has submitted an application for a One Day Alcohol License to serve beer samples at Dewey Hall and the Farmer's Market on October 10, 2014. Selectman Hawver moved to approve the One Day Alcohol License for Big Elm Brewery to serve samples at Dewey Hall and the Farmer's Market on October 10, 2014, seconded by Selectman Wood. The motion carried unanimously.

APPOINTMENT OF ASSISTANT FIRE INSPECTORS:

Administrator LaBombard stated that the Fire Chief has submitted a letter requesting appointment of the following Assistant Fire Inspectors:

Trevor Williamson

Robert Martin

Jamie Foster

Michael Ramella

Anthony Bleau

Robert Poulter

Selectman Wood moved to appoint the following as Assistant Fire Inspectors:

Trevor Williamson

Robert Martin

Jamie Foster

Michael Ramella

Anthony Bleau

Robert Poulter, seconded by Selectman Hawver. The motion carried unanimously.

APPOINTMENT OF PROPANE TANK INSPECTOR:

Administrator LaBombard stated that the Fire Chief has submitted a letter requesting appointment of Robert Krupski as the Propane Tank Inspector. Selectman Wood moved to appoint Robert Krupski as the Propane Tank Inspector, seconded by Selectman Hawver. The motion carried unanimously.

RESIGNATIONS – FIREFIGHTER, BOARD OF HEALTH:

Administrator LaBombard stated that Kevin Learnard has submitted a letter of resignation from the Fire Department and Nadine Hawver has submitted a letter of resignation from the Board of Health. Selectman Wood moved to accept Kevin Learnard's resignation from the Fire Department and send him a letter thanking him for his service, seconded by Selectman Hawver. The motion carried unanimously. Selectman Wood stated that she would like to know why he resigned if he would be willing to share that information. Selectman Wood moved to accept Nadine Hawver's resignation

from the Board of Health and send her a letter thanking her for her service, seconded by Chairman Smith. The motion carried 2-0. Selectman Hawver abstained.

ELECTRIC AGGREGATION PROGRAM UPDATE:

Administrator Labombard stated that the letter residents have received in the mail regarding the Electric Aggregation Program is not a scam and read the following statement:

At the May 7, 2012 Annual Town Meeting, voters approved an article for Electric Aggregation. This had to go through a series of approvals from the Massachusetts Department of Public Utilities. It was finally approved and bids were received from several power suppliers.

Sheffield along with several other Berkshire County towns accepted the bid from Hampshire Power for the price of \$0.12191 per kWh. National Grid's power price beginning November 1, 2014 will be \$.16273 per kWh. This program is an opt out program, which means that you are automatically enrolled unless you opt out.

A letter was mailed to you from Colonial Power explaining the program and how to opt out if you desire. Colonial Power would be happy to answer any questions you may have regarding the program, please call 866-485-5858.

DESIGNER SELECTION AND DESIGNER REVIEW COMMITTEE APPOINTMENTS FOR CDBG ENTRANCE DESIGN:

Chairman Smith stated that Rene Wood has submitted a letter of interest for both committees. He stated that more members are still needed and anyone interested should submit a letter to the Town Administrators Office. Selectman Wood stated that she thinks it is important to have an architect and someone from the Commission on Disabilities on these Committees. She stated that the timing is critical to the grant. Selectman Wood moved to suspend normal appointment procedures for both the Designer Selection and Designer Review Committees, seconded by Selectman Hawver. The motion carried unanimously.

AUTIONEER LICENSE APPLICATION – PHIL JACQUIER INC.:

Administrator LaBombard stated that Auctioneer Phil Jacquier Inc. has submitted an application for an auctioneer license for an auction to be held on October 18, 2014 at 129 Pike Road East. Selectman Wood moved to approve the application for an Auctioneer License to Auctioneer Phil Jacquier Inc. for an auction to be held on October 18, 2014, seconded by Selectman Hawver. The motion carried unanimously.

DLTA AWARD FOR ZONING BYLAW REVIEW:

Administrator LaBombard explained that the Town did not initially receive this grant but it has now been awarded to the Town due to additional funding. She stated that the grant will be for a review of the Zoning Bylaws. Selectman Wood stated that the Town has now received two out of the three DLTA grants that were applied for.

REST OF RIVER – MUNICIPAL COMMITTEE LETTER TO EPA AND UPDATE:

Selectman Wood stated that she received the comments regarding the Draft Modification to the Reissued RCRA Permit on Friday, she asked the Board to read and send any comments on the letter to Administrator LaBombard. Selectman Wood stated that she would like to write a letter that will be Sheffield specific and request sampling before and after clean up has begun. Selectman Wood moved to accept the Draft Modification to the Reissued RCRA Permit subject to the Board's comments and/or changes, seconded by Selectman Hawver. The motion carried unanimously.

SELECTMEN'S ITEMS:

Selectman Wood thanked Tom and Susan Young for the plant that they donated for the meeting room.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard recommended that the Board set the Trick or Treat hours for October 31, 2014 from 5:00 PM to 7:00 PM. Selectman Wood moved to set the Trick or Treat hours for October 31, 2014 from 5:00 PM to 7:00 PM, seconded by Selectman Hawver. The motion carried unanimously.

Administrator LaBombard stated that the fall bulky waste dates have been set for October 17, 18 and 19 2014. She stated that fee is \$25.00 if residents have no transfer station sticker.

Administrator LaBombard thanked residents for their patience while Town Hall was closed on October 2nd and 3rd for record retention.

PUBLIC COMMENTS:

Donald Martin stated that he was present to comment on the liquor license transfer for P.J.ø Convenience Store but did not see it in the agenda. Administrator LaBombard stated that the Public Hearing for the liquor license transfer was originally scheduled for this date but was moved to October 20, 2014. She apologized and stated that she thought all of the abutters had been notified of the date change. Mr. Martin stated that he is concerned with a number of issues, including the buildings new tenants, cutting of trees and noise. He stated that he will be present at the Public Hearing on October 20, 2014.

David West asked the Board if the issue with the drafty elevator shaft will be addresses before this winter. Administrator LaBombard stated that it will be addressed but she is not positive it will be done before winter. Mr. West asked if the back entrance to the Town Hall will be blocked off again this winter due to falling ice. Administrator LaBombard stated that it would be blocked off again.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hawver. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:38 PM

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:

Snow Plow Bid Sheet

Memo from Department of Labor Standards ó Permits for Holiday Openings

Senior Center Director Salary Package

Curb Cut Permit Applications ó West Road, Home Road

Application for One Day Alcohol License ó Big Elm Brewery

Assistant Fire Inspector and Propane Tank Inspector Memo from Fire Chief

Fire Department Resignation Letter

Board of Health Resignation Letter

Electric Aggregation Statement

Letter of Interest Designer Selection Committee ó Rene Wood

Application for Auctioneer License

DLTA Grant Award Letter ó Zoning Bylaw Review

Rest of River Comments on Draft Modification to the Reissued RCRA Permit