

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
OCTOBER 20, 2014
TOWN HALL
7:00 PM**

Board Members Present: David A. Smith, Jr., Chairman
Nadine A. Hawver, Clerk
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to the Town Administrator

Members of the public

Selectman Smith called the meeting to order at 7:00 PM.

APPROVAL OF MINUTES:

Selectman Hawver moved to approve the meeting minutes from the September 15, 2014, September 19, 2014 and September 22, 2014 meetings as amended, seconded by Selectman Wood. The motion carried unanimously.

PUBLIC HEARING – TRANSFER OF OWNERSHIP FOR A RETAIL ALCOHOL LICENSE FOR PJ'S CONVENIENCE STORE:

Attorney Nick Arienti from Arienti Shearn & Arienti was present to represent Blue Door Market & Café LLC in the transfer of the existing liquor license for PJ's Convenience Store from Jacqueline M. Robarge to Blue Door Market and Café, LLC. Attorney Arienti stated that there would be no changes to the license or premises, just a change of ownership. He also stated that Jacqueline Robarge would be listed as the manager for day to day operations. Discussion Ensued. Donald Martin stated that he is concerned with a number of issues, including the buildings new tenants, cutting of trees and noise. Selectman Hawver asked Mr. Martin if he has made any complaints about these issues to the owners or the Police Department. Mr. Martin stated that he has not. Attorney Arienti stated that the purpose of the hearing is just for the transfer of the existing liquor license. Discussion ensued regarding Mr. Martin's complaints. Selectman Wood encouraged Mr. Martin to talk to the new owners to try to work things out. Selectman Wood moved to close the public hearing, seconded by Selectman Hawver. The motion carried unanimously. Chairman Smith closed the public hearing at 7:15 PM. Selectman Wood moved to approve the transfer of ownership for the retail alcohol license for P.J.'s Convenience Store as presented, seconded by Selectman Hawver. The motion carried unanimously.

Selectman Hawver moved to award bids for snow plowing to Arthur Mathieu at the price of \$60 per hour for truck and driver and \$70 per hour for truck, sander and driver, seconded by Selectman Wood. The motion carried unanimously.

RESIGNATION – CULTURAL COUNCIL:

Chairman Smith read his letter of resignation from the Cultural Council. He stated that in his new position he is finding that he does not have enough time to serve on the Council. Selectman Wood moved to accept Chairman Smith's resignation from the Cultural Council and send him a letter of thanks, seconded by Selectman Hawver. The motion carried 2-0. Chairman Smith abstained.

BID AWARDS DUMP TRUCK, SURPLUS VEHICLES:

Administrator LaBombard stated that the following bids were received for the 2015 Dump Truck:

Marcotte Ford:	\$59,165.00
Colonial Ford:	\$64,598.00

Administrator LaBombard recommend that the Board award the bid for the 2015 dump truck to Marcotte Ford. Selectman Hawver moved to accept the bid for the 2015 dump truck from Marcotte Ford for \$59,165.00, seconded by Selectman Wood. The motion carried unanimously.

Administrator LaBombard stated that the following bids were received for the 1999 Ford F250 Truck:

Ronald Bassett \$300 for the 1999 Ford F250 Truck

Selectman Hawver moved to accept the bid from Ronald Bassett for the 1999 Ford F250 Truck for \$300, seconded by Selectman Wood. The motion carried unanimously.

Administrator LaBombard stated that the following bids were received for the 2003 Ford F550 Dump Truck:

Ronald Bassett \$500 for the 2003 Ford F550 Dump Truck
Rydemore \$1,000 for the 2003 Ford F550 Dump Truck

Selectman Hawver moved to accept the bid from Rydemore for the 2003 Ford F550 Dump Truck for \$1,000, seconded by Selectman Wood. The motion carried unanimously.

ONE DAY ALCOHOL LICENSE APPLICATION – OUR LADY OF THE VALLEY PARISH:

Chairman Smith stated that Our Lady of the Valley Parish has submitted an application for a One Day Alcohol License to serve beer and wine samples at a beer and wine tasting fundraiser on November 16, 2014. Selectman Hawver moved to approve the One Day Alcohol License for Or Lady of the Valley Parish to serve samples at a beer and wine tasting fundraiser to be held on November 16, 2014, seconded by Selectman Wood. The motion carried unanimously.

AGRICULTURAL PRESERVATION RESTRICTION – BARNUM STREET:

Administrator LaBombard stated that the she would like to post the agricultural preservation restriction for Barnum Street in the Town Hall and put this on the next meeting agenda. She asked that the Board waive the 120 day notice and stated that she believes it can be done in 60 days. Selectman Wood asked that a description of the property also be posted at Town Hall. Selectman Wood moved to waive the 120 day notification period and sign the consent to reduction of notice period, seconded by Selectman Hawver. The motion carried unanimously.

APPOINTMENT-HEALTH AGENT:

Chairman Smith stated that the Board of Health has submitted a letter recommending the appointment of Scott Krzanik from the Berkshire Public Health Alliance as a Health Agent for the Town of Sheffield. Selectman Wood moved to appoint Scott Krzanik from the Berkshire Public Health Alliance as a Health Agent for the Town of Sheffield. Seconded by Selectman Hawver. The motion carried unanimously. Selectman Wood stated that Mr. Krzanik has done an outstanding job.

APPOINTMENT ANNOUNCEMENT – PARK AND RECREATION COMMITTEE:

Chairman Smith stated that he has requested appointment to the Park and Recreation Committee. He stated that he is a member of the Sheffield Kiwanis who have always been very active with the parks and he feels that he would be an asset to the Park and Recreation Committee.

DESIGNER SELECTION COMMITTEE APPOINTMENTS:

Administrator LaBombard read the following list of people who have requested appointment to the Designer Selection and Designer Review Committee for the work to be completed on the rear entrance of the Town Hall:

- Rene Wood
- Thomas Carmody
- Laura Grunfeld
- David Wells
- Thomas Czarnowski

Selectman Hawver moved to appoint Rene Wood, Thomas Carmody, Laura Grunfeld, David Wells, Thomas Czarnowski and Administrator LaBombard to the Designer Selection and Designer Review Committee, seconded by Selectman Wood. The motion carried unanimously.

SENIOR CENTER DIRECTOR POSITION:

Item was tabled until a future meeting.

VACANCY ON BOARD OF HEALTH:

Chairman Smith stated that the vacancy on the Board of Health will be left open until the November 3rd meeting at which time the appointment announcements will be made and appointment will be made at the November 17th meeting.

REST OF RIVER COMMENTS:

Selectman Wood explained Sheffield's comments on the Draft Modification to the reissued RCRA Permit for the cleanup of the Housatonic Rest of River. She stated that Sheffield is requesting the following:

1. A detailed multi-year PCB sampling and monitoring program
2. Detailed remediation plans to address increased PCB contamination downstream
3. Detailed invasive species study

Selectman Hawver moved to sign Sheffield's comments on the Draft Modification to the reissued RCRA Permit, seconded by Selectman Wood. The motion carried unanimously. Selectman Hawver thanked Selectman Wood for her work on the letter and stated that she did a great job.

SELECTMEN'S ITEMS:

Selectman Hawver thanked James Kelly for the guided walk through the Town Park. She stated that he had some great suggestions regarding land that isn't currently being utilized.

Selectman Wood stated that there was good public input at the BRTA information sessions. She stated that the suggested bus route along with four questions will be posted on the Town's website in order to gather more input. She also stated that CTSB filmed one of the information session for any resident who may not have been able to attend.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard stated that the Town has been approached with another solar project. She stated that she will be asking the Board if there is any interest in using the same agreement that was used for the solar project on East Stahl Road.

Administrator LaBombard stated that the MMA is seeking someone to coordinate the 6th grade essay contest. None of the Board members felt that they would have enough time to take on this project but hoped that one of the Board members from the other four towns in the district would take on the project this year.

Administrator LaBombard explained that residents have been receiving calls from power companies claiming to be the Town's new supplier. She stated that the Town has contracted with Colonial Power and they are not contacting residents. She stated that any resident who receives a call should not give them any information.

Selectman Wood stated that the Town will go out to bid again in spring for a supplier. She stated at that time they hope to have a higher mix of green energy.

PUBLIC COMMENTS:

George Oleen stated that he dropped off an application for a temporary roadside event sign and stated that he did not see it on the agenda. Administrator LaBombard stated that it had already been approved and would be mailed to him.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hawver. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:40 PM

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:

Application for Liquor License Transfer for P.J.'s Convenience Store

Cultural Council Resignation Letter

2015 Dump Truck Bids

Surplus Vehicle Bids

One Day Alcohol License Application of Our Lady of the Valley Parish

Agricultural Preservation Restriction of Barnum Street

Board of Health Letter of Health Agent Appointment

Letter of Interest of Park and Recreation Committee

Letters of Interest of Designer Selection and Designer Review Committee

Sheffield Comments on Draft Modification to the Reissued RCRA Permit