

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
SEPTEMBER 15, 2015
FIRE STATION
6:00 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Brent Getchell, Fire Chief

Fire Department Members: John Ullrich
Martin Mitsoff
Dan Hamill
Michael Ovitt
Mike Funk
Trevor Williamson
Rob Martin
Nick Ball
Nick Curry
Taylor Getchell
Steve Hyer
Bob Beham
Malcom McCain
Tony Bleu
David Ullrich
Jake Hunker

Chairman Hawver called the meeting to order at 6:00 pm.

Chief Getchell began the meeting with introductions and then gave a brief history of the department including budgets, expenditures, building additions, etc.

Martin Mitsoff presented information regarding the last three years of expenditures by the Sheffield Hose Company Inc. Martin also stated that the Hose Company is in negotiations with an adjacent land owner for property to allow the construction of two new bays.

Chief Getchell gave an overview on the capital needs for the Department:
Rescue 5 Repairs ó approximately \$3,000 to \$4,000 ó vacuum pump, master cylinder, air conditioner, 2 sets of tires and the defroster. Selectman Petersen asked what the value of the car was, reply \$1,000, but invaluable to the Department because of all the work and set up to become a rescue vehicle. Martin Mitsoff stated that they expect the car to last several years due to the low amount of miles that it is driven.

Martin Mitsoff stated that the Department has a grant application into FEMA for a rescue truck. There has not been any word on the status of the grant at this point.

Chief Getchell discussed the condition of the dry hydrants and the lack of maintenance. There are a couple of hydrants that have failed and need to be replaced. He will look into the cost of getting the hydrants into working condition.

Chief Getchell also stated that hose testing needs to be completed each year at a cost of approximately \$4,000. Discussion ensued regarding the approval of these funds. Chairman Hawver indicated that this amount should be included in the Department's annual budget.

Discussion ensued regarding the replacement of Engine 1. This is a 1988 truck that does not meet NFP compliance. The Board indicated that they would be looking a funding options beginning in September. John Ullrich asked about the balance in the Fire Truck Stabilization Fund. Administrator LaBombard replied ó approximately \$325,000.

Discussion ensued regarding a fine structure for false alarm calls. The Department handle an average of 47 false alarm calls per year. The Board indicated that they would investigate how false alarm calls are billed each year by the Police Department.

The Board asked the Department to provide a list of all equipment with aging and replacement costs. The list will also indicate Town owned equipment and Hose Company owned equipment.

Selectman Petersen moved to adjourn the meeting, seconded by Selectman Smith. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 6:50 pm

Respectfully submitted:

Rhonda LaBombard
Town Administrator

Documents Reviewed at this Meeting:
Fire Department Agenda