

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
NOVEMBER 7, 2016
TOWN HALL
7:00 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Members of the public

Chairman Hawver called the meeting to order at 7:00 PM

APPROVAL OF MINUTES:

Selectman Smith moved to approve three sets of minutes from October 11, 2016, one set of minutes from October 17, 2016 and one set of minutes from October 25, 2016 meetings as presented, seconded by Selectman Petersen. The motion carried unanimously.

TOWN FOREST CELEBRATION:

James Kelly stated that the DCR has selected Sheffield for the 2017 Town Forest Celebration. Mr. Kelly stated that he and DCR Forester, Tom Ryan would like to gather a group of residents to discuss ideas for the celebration and then present those ideas to the Board. He stated that the celebration usually takes place in late September or early October.

DISCUSSION ON CHARTER REVIEW COMMITTEE:

Selectman Smith stated that the Board is looking for residents that may be interested in serving on the Charter Review Committee. He stated that he would like to review the Charter to see if any changes or updates should be made. Chairman Hawver stated that any resident who has interest in serving on the Charter Review Committee should contact Administrator LaBombard.

RATIFICATION OF CONTRACT EXTENTION FOR EQUIPMENT BIDS:

Administrator LaBombard explained that for the last few years Sheffield and New Marlborough have gone out jointly for equipment bids. She stated that last year a clause was put in the contract that if everything went well with the contracted bidders, the contract could be extended one year. She stated that New Marlborough has voted to extend the equipment contracts and recommended that the Board vote to extend the equipment contract as well. Selectman Smith moved to extend the equipment contracts for John Fields and Joe Wilkinson for one year, at the same rates as the previous year, seconded by Selectman Petersen. The motion carried unanimously.

APPOINTMENT – BERKSHIRE PUBLIC HEALTH ALLIANCE ALTERNATE:

Chairman Hawver stated that the Board has received a letter from the Board of Health stating that they recommended David Lewis to be the alternate representative to the Berkshire Public Health Alliance. Selectman Smith moved to appoint David Lewis as the Berkshire Public Health Alliance Alternate, seconded by Selectman Petersen. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENT PLANNING BOARD ALTERNATE:

Chairman Hawver stated that David Smith, Sr. has submitted a letter requesting appointment as the Planning Board Alternate. She stated that the appointment would be made at the Board's next meeting.

RESIGNATIONS – FIVE TOWN CABLE ADVISORY COMMITTEE, FIRE DEPARTMENT:

Chairman Hawver stated that Russell Stein has submitted a letter resigning from the Five Town Cable Advisory Committee. Selectman Smith moved to accept Russell Stein's resignation from the Five Town Cable Advisory Committee and send him a letter thanking him for his service, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver stated that the Board has received a memo from Fire Chief Brent Getchell stating that Craig Bachetti, Randy Robarge and Wayne Wilkinson have retired from the Department, Robert Martin, Ron Bubak, Trevor Williamson, Mike Ramella, Tyler Height and Glen Gallagher have resigned from the Department. Selectman Smith moved to accept the above retirements and resignations and send all of them a letter thanking them for their service on the Fire Department, seconded by Selectman Petersen. The motion carried unanimously.

Administrator LaBombard stated that Brennon Stockton submitted a letter of resignation from the Police Department today, effective November 1, 2016. Selectman Smith moved to accept Brennon Stockton's resignation from the Police Department and send him a letter thanking him for his service, seconded by Selectman Petersen. The motion carried unanimously.

SUPERINTENDENT SCREENING COMMITTEE:

Chairman Hawver explained that the Board has received a memo from Superintendent Hastings asking each Board to appoint a resident to the Superintendent Screening Committee. She stated that the Board asked for interested residents to submit a letter. Letters have been received from Stephen Leining, Fred Smith, Karen Chamberland and Catherine Miller. Discussion ensued regarding the Superintendent Screening Committee candidates. Selectman Smith moved to appoint Stephen Leining as Sheffield's representative on the Superintendent Screening Committee, seconded by Selectman Petersen. The motion carried unanimously.

2017 LICENSE FEES:

Chairman Hawver read the following list of license fees:

General Licenses:

Lodging House	\$75
Antiques & Second Hand Goods	\$58
Auctioneer	\$42
Class 1 Motor Vehicle Sales	\$105 ⁱ
Class 2 Motor Vehicle Sales	\$118
Class 3 Motor Vehicle Sales	\$140
Innholders	\$117
Entertainment	\$36
Storage of Inflammable Material	\$19 /10,000 gallons, 1.90/,1,000 gallons
Automatic Amusement Device	\$36
Livery License	\$2

Alcoholic Beverages Licenses:

All Alcoholic Beverages ó Inn/Hotel	\$1313
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All Alcoholic Beverages ó Package Store	\$830
All Alcoholic Beverages ó Restaurant	\$1313
Wine and Malt Alcoholic Beverages ó Inn/Hotel	\$693
Wine and Malt Alcoholic Beverages ó Restaurant	\$693
Wine and Malt Alcoholic Beverages ó Package Store	\$761
Farmers Series Pouring Permit	\$250
One Day All-Alcoholic Beverages	\$69
Blanket One Day Club License	\$1
Application Fee for New License (\leq \$10)	\$18
Application Fee for New License (\leq \$25)	\$35
Application Fee for New License ($>$ \$25)	\$68

Administrator LaBombard recommended that the Board not increase the license fees for 2017. Selectman Smith moved to set the 2017 license fees as presented with no increase, seconded by Selectman Petersen. The motion carried unanimously.

SELECTMAN’S ITEMS:

Selectman Petersen stated that a few weeks ago he had expressed his growing concerns over the increasing amount of property owned by non-profit organizations that are coming off the tax roll. He stated that in an article in the Berkshire Record it mentioned the Sheffield Land Trust as one of those non-profits and wanted to clarify that the Sheffield Land Trust works to keep land on the tax roll.

Selectman Smith stated that he would like to thank the School Committee and anyone else involved for allowing each Town in the School District to have a representative on the Superintendent Screening Committee.

Chairman Hawver stated that she would like to thank the Sheffield Historical Society for the Park of Honor services and flags in Barnard Park.

Chairman Hawver stated that at the last School Committee meeting, Mr. Stewart announced one candidate for School Committee, and she would also like to remind residents that there are three candidates running for two seats on the School Committee. She stated that those three candidates are Arthur Batacchi, Robert Law and Stephen Leining.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard reminded residents to vote tomorrow, November 8, 2016. She stated that the polls will be open at the Sheffield Senior Center from 7:00 AM to 8:00 PM.

Administrator LaBombard reminded residents that the Town Hall will be closed Friday, November 11, 2016 in observance of Veterans Day.

PUBLIC COMMENT:

Corey Willey from the Berkshire Record asked if any progress had been made with the non-profit owned land. Selectman Petersen stated that the issue was still being investigated.

Mr. Willey also asked if there was a reason that so many fire fighters resigned. Chairman Hawver stated that three were retiring.

Bonnie Silvers, Vice-Chairman of the School Committee was present to ask if the Board had any questions regarding the process of the Superintendent Screening Committee and let the Board know that there will be a series of listening meetings next week with a facilitator.

Ms. Silvers also thanked Chairman Hawver for the speech she gave at the Park of Honor ceremony.

James Larkin expressed his concerns regarding the Route 7 Bridge in Sheffield Center. He stated that he is concerned that the new bridge will not be keeping with the history and character of Sheffield. Chairman Hawver stated that the State is replacing the bridge and the Town does not have a say in the replacement of that bridge. Discussion ensued.

Selectman Smith moved to enter Executive Session for the purpose of Collective Bargaining with the Sheffield Police Officer's Association and not return to Open Session, seconded by Selectman Petersen. The Motion carried as follows:

Chairman Hawver – aye

Selectman Smith – aye

Selectman Petersen - aye

Chairman Hawver adjourned the meeting at 7:45 PM.

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:

Equipment Bids

Letter from Board of Health Regarding Berkshire Public Health Alliance Alternate

Letter of Interest ó Planning Board Alternate

Resignation Letters ó Five Town Cable Advisory Committee, Fire Department

Letter from Superintendent Hastings Regarding Superintendent Screening Committee

2016 License Fees