

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
SEPTEMBER 13, 2016
TOWN HALL
1:30 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator
Jennifer Goewey, Executive Director to the COA

Chairman Hawver called the meeting to order at 1:30PM.

Jennifer Goewey was present to discuss drivers for the transportation van. She explained that several of the volunteer van drivers are not able to continue due to illnesses. Discussion ensued regarding one full-time position or two part-time drivers. Chairman Hawver moved to advertise for a second part-time van driver for the transportation program, pending approval of funding by the Finance Committee, seconded by Selectman Smith. The motion carried unanimously.

Administrator LaBombard stated that she would like to purchase winter coats for the Highway Department. Discussion ensued. Selectman Smith moved to investigate purchasing coats for the Highway Department, seconded by Selectman Petersen. The motion carried unanimously.

Administrator LaBombard explained that there has been a change of manager on the Wine and Malt license transfer application for Blue Door Market and Café LLC. She stated that the manager is changing from Jesse Watkins to Ana Olivieri. Chairman Hawver moved to approve the change of manager on the Wine and Malt license transfer application for Blue Door Market and Café LLC as presented, seconded by Selectman Petersen. The motion carried unanimously.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 2:15 PM

Respectfully submitted:

Alicia Dulin
Assistant to the Town Administrator

No documents were reviewed at this meeting.