

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
APRIL 19, 2016
TOWN HALL
7:00 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Eileen Clarke Temporary Assistant to Town Administrator
Eric R. Munson, III, Police Chief
Felecie Joyce, Town Clerk

Members of the Public

Chairman Hawver called the meeting to order at 7 PM

APPROVAL OF MEETING MINUTES:

Selectman Smith made a motion to approve the meeting minutes from February 22nd, 23rd, March 2nd, 10th, 22nd (3sets), 29th, and April 4th, 2016, seconded by Selectman Petersen. The motion carried unanimously.

APPOINTMENT OF RESERVE INTERMITTENT POLICE OFFICER:

Chief Munson was present and introduced Michael Rossi. Mr. Rossi is an applicant for the Reserve Intermittent Police Officer position. Chief Munson recommended the appointment of Mr. Rossi. Selectman Smith made a motion to appoint Michael Rossi as a Reserve Intermittent Police Officer for a one year probationary period, seconded by Selectman Petersen. Motion carried unanimously. The Board welcomed Mr. Rossi and Town Clerk Felecie Joyce swore him into office.

PUBLIC HEARING: VERIZON UTILITY POLE LOCATION-HOME ROAD:

A representative from Verizon was present to discuss the proposed utility pole placement on Home Road. Discussion ensued. No abutters were present. Selectman Smith moved to close the public hearing, seconded by Selectman Petersen. The motion carried unanimously. Chairman Hawver closed the public hearing at 7:10 pm
Selectman Smith moved to approve the Petition for 4 new poles on Home Road as presented, seconded by Selectman Petersen. The motion carried unanimously.

APPOINTMENTS - CULTURAL COUNCIL:

Selectman Smith made a motion to appoint Hillary Russell to the Cultural Council, seconded by Selectman Petersen. The motion carried unanimously.

RESIGNATIONS:

Janet Hogelin has submitted a letter of resignation from the Transfer Station. Russ Stein has submitted a resignation letter from the Cultural Council. Selectman Smith made a motion to accept the resignations from Janet Hogelin and Russ Stein and send them a letter of thanks, seconded by

Selectman Petersen. The motion carried unanimously.

TRANSFER STATION PERMITS FEES FOR FY17:

Administrator LaBombard asked that this discussion be tabled until next meeting. It was the consensus of the Board to table this item.

HISTORICAL SOCIETY REQUEST FOR SIDEWALK REPAIR:

Paul O'Brien was present to discuss a letter from the Historical Society regarding the sidewalk adjacent to the Stone Store. The basement becomes flooded during rain storms. Discussion ensued. The Board of Selectman will do some investigation with the assistance of Administrator LaBombard into the best solution for this issue.

APPROVAL OF VOTER INFORMATION:

Administrator LaBombard presented a draft of the voter information sheet and asked the Board if they would like to have it printed and mailed. Discussion ensued. Selectman Smith made a motion to have the information sheet printed and mailed to all registered voters, seconded by Selectman Petersen. The motion carried unanimously.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard reminded residents of the Annual Town Meeting on May, 2016 at the Mt Everett Regional School Auditorium.

Administrator LaBombard stated that the Board of Selectmen Meeting Schedule will be as follows for May:

May 5, 2016 7 pm Town Hall, Board of Selectman Meeting

May 23, 2016 7 pm Town Hall, Board of Selectman Meeting

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 7:15 PM.

Respectfully submitted:

Eileen Clarke
Temporary Assistant to Town Administrator

Documents reviewed at this meeting:

Application from Verizon for Utility Pole Location on Home Road

Resignation Letters Transfer Station /Cultural Council

Historical Society Letter

Voter Information Mailing