

**TOWN OF SHEFFIELD
PLANNING BOARD
March 27, 2024
TOWN HALL FIRST FLOOR MEETING ROOM
7:00 PM
MEETING MINUTES**

Board Members Present: Chairman George Oleen
Robbie Cooper
Kenneth Smith
Brittany Ebeling

Board Members Absent: Sari Hoy

Others Present: Pamela Tambourine, Board Administrator

Members of the Public: None

Chairman Oleen called the meeting to order at 7:00 p.m.

7:00 PM - Public Hearing, Proposed Amendment to the Sheffield Zoning Bylaw Section 3.0 use Regulations and Section 10.0 Definitions regarding Accessory Uses.

K. Smith made a motion to open the public hearing, seconded by R. Cooper. The motion passed unanimously 0-4

Chairman Oleen opened the public hearing and stated that notices were sent to all of the abutting towns and published in the local paper for two weeks. Chairman Oleen then read notice as published into the record. "Notice is hereby given pursuant to the provisions of Chapter 40A, Section 5 of the Massachusetts General Laws that a public hearing will be held by the Planning Board on a proposed amendment to the Sheffield Zoning Bylaw section 3.0 Use Regulations and Section 10.0 Definitions regarding Accessory Uses. Copies of the amendment may be viewed by contacting the Town Clerk's Office".

- Discussed square footage requirements for ADU with a focus on existing structures.
- There was no public input.

K. Smith made a motion to close the public hearing and forward the Amendment to the Select Board with a second from R. Cooper. The motion passed unanimously 0-4.

Chairman Oleen closed the public hearing at 7:25 pm.

7:30 PM - Public Hearing, Proposed Amendment to the Sheffield Zoning Bylaw to Change the Minimum Front Setback:

K. Smith motioned to open the public hearing, seconded by R. Cooper. The motion passed unanimously 0-4

Chairman Oleen opened the public hearing at and stated that notices were sent to all of the abutting towns and published in the local paper for two weeks. Chairman Oleen then read notice as published into the record: "a Notice is hereby given pursuant to the provisions of Chapter 40A, Section 5 of the Massachusetts General Laws that a public hearing will be held by the Planning Board on a proposed amendment to the Sheffield Zoning Bylaw regarding Section 4.2.1. Table of Dimensional Regulations as follows and as filed in the Town Clerk's Office.

Change the Minimum Front Setback from 100 feet to 40 feet and a Minimum Rear & Side Setback from 75 feet to 20 feet for lots in the General Business District. Copies of the amendment may be viewed by contacting the Town Clerk's Office".

- No public input

K. Smith made a motion to close the public hearing and forward the Amendment to the Select Board, with a second from R. Cooper. The motion passed unanimously 0-4.

Chairman Oleen closed the public hearing at 7:45 pm.

ANR Requested: None

Approval of Minutes: 3/7/2024 and 3/13/2024

K. Smith made a motion, with a second from R. Cooper to approve the March 7, 2024 and March 13, 2024 minutes as amended. The motion passed unanimously 0-4.

Discussion and Possible Action Regarding Letter to the Select Board/ Zoom Meetings.

- Tabled to next meeting April 10, 2024

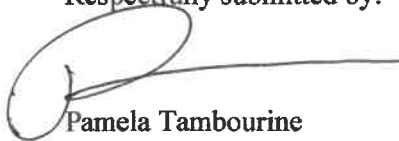
Review Mail: Reviewed Mail

Board Items: None

K. Smith motioned to adjourn the meeting and was seconded by R. Cooper. The motion passed unanimously 0-4.

The meeting was adjourned at 7:55 pm.

Respectfully submitted by:



Pamela Tambourine
Board Administrator

The following documents were reviewed at this meeting:

Minutes

Public hearing notices