

**TOWN OF SHEFFIELD  
SELECT BOARD  
WORKING MEETING  
FEBRUARY 20, 2024  
TOWN HALL – SECOND FLOOR MEETING ROOM  
6:00 PM**

Board Members Present: Nadine A. Hawver  
Rene C. Wood

Board Members Absent: Robert C. Kilmer, Jr., Chairman

Others Present: Rhonda LaBombard, Town Administrator  
Jill Hughes, Assistant Town Administrator  
American Legion Members:  
George Oleen  
Bruce Philbrick  
Paul Nardi  
Robert Derwitsch

Selectman Hawver called the meeting to order at 6:00 PM.

The Board met with members of the American Legion to discuss budget and ARPA donation. At a previous meeting the Board asked Legion members to work on a priority list of building needs and estimates and bring back to the Board. George Oleen discussed the estimates for renovating the American Legion hall. The estimates are for bathroom renovations (\$6,861), air conditioning (\$22,000) and window replacement (\$48,000). G. Oleen stated the estimate for the windows is from one year ago. Selectman Wood stated they would need to get an updated quote for the windows.

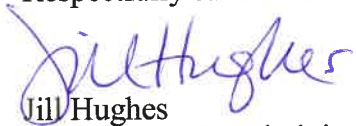
The Board asked if Legion members had done any fundraising to help with the cost of renovations. Legion members informed the Board they have received less than \$500, but they have not sent out any letters to businesses. The Board encouraged them to send out letters to the entire community. Selectman Hawver offered to draft a donation letter and send it to Bruce Philbrick. It was the consensus of the Board to discuss tonight's meeting with Chairman Kilmer at a future working meeting.

The Board reviewed and discussed the February 13<sup>th</sup> letter from B. Philbrick regarding the 2023 Annual Town Meeting vote for the American Legion to receive \$2,400. B. Philbrick asked if they have to request that amount every year. Administrator LaBombard stated that the amount has been included in the FY25 budget.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hawver. The motion carried unanimously.

Selectman Hawver adjourned the meeting at 6:31 PM.

Respectfully submitted:



Jill Hughes

Assistant Town Administrator

Documents reviewed at this meeting:

Letter dated 2/13/24 from Bruce Philbrick